

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

A Workshop of the Governing Board of Maxwell Unified School District will be held on January 19, 2017 in the District Office at Maxwell Unified School District in Maxwell, CA at 5:30 pm at the above address.

Welcome to the meeting of the Board of Trustees of Maxwell Unified School District. Citizen participation in the form of oral or written communications is encouraged. Persons wishing to participate are requested to, but are not required to sign up on the public information sheet available at the back of the meeting room. A file of the documents and backup information concerning the agenda items is also available to the public in the rear of the meeting room. The exhibit agenda binder file is not to be removed from the meeting room.

The public may comment on any item listed on the agenda prior to or during consideration of that item by the Board of Trustees. The Board welcomes a written synopsis of individual presentations.

All Board of Education meetings are digitally recorded and kept on file for 30 days after Board approval of the meeting minutes. The public is welcome to come into the District Office to listen to these tapes. Please call to make arrangements.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Amy Claridge, Executive Secretary at the Maxwell Unified School District Office at least three working days prior to any public meeting.

General Agenda Information

(Exhibits) Items so marked have supporting documents which have been distributed to the Board of Trustees. A public exhibit copy is available at the District Office and a copy will also be available for review at the back of the Board meeting room on the exhibit table.

(HO) Items so marked will have supporting documents handed out at the time the agenda item is addressed. Unmarked items have no supporting documents.

AGENDA

1. **CALL TO ORDER** _____ p.m.
ROLL CALL
Board Present:
Board Absent:

2. **PLEDGE OF ALLEGIANCE**

3. **APPROVAL OF AGENDA (Action Item)**

4. **PUBLIC DISCUSSION**

The Public Discussion item on the agenda allows for input to the Board on issues that are not on the published agenda.

The Governing Board wishes to obtain complete information on all matters which are of proper concern to the Board. Generally, persons wishing to address the Board are requested to sign up on the public information sheet available at the back of the meeting room prior to this item appearing on the agenda. Signing up, however, is not required. Time allotted to speakers may be limited. Speakers are requested to state their name and address for the Board's information. Board members may question speakers. Except under statutorily defined circumstances, action will not be taken regarding public commentary until referred to the appropriate administrative level.

5. WORKSHOP ITEMS

- A. Governance Defining Conversation/Discussion Meetings
- B. Team Building Exercise
- C. Setting Direction
- D. Communication
- E. Board Bylaw Review: BB 9320 – Meetings and Notices; BB 9323 – Meeting Procedures; BB 9121 – President; BB 9122 – Secretary; BB 9123 – Clerk; and BB 9140 – Board Representatives
- F. Governance Standards
- G. Developing Governance Handbook
- H. What Every Board Member Needs to Know
- I. Governance Calendar
- J. Collective Bargaining for Board Members – Roles, Responsibilities & Resources
- K. Best Practices/Promising Practices for Developing and Implementing LCAPS

6. ADJOURNMENT