

**MAXWELL UNIFIED SCHOOL DISTRICT**  
**515 Oak Street, P.O. Box 788**  
**Maxwell, CA 95955**  
**(530) 438-2291**

**Regular Meeting**  
**September 8, 2021**

**MINUTES**

**1. CALL TO ORDER 5:00 p.m.**

**ROLL CALL**

**Board Present: (4) Kelly Haywood, Jason Bowen, Diana Kemp-Azevedo, and Mark Sutton**

**Board Absent: (0)**

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Diana Kemp-Azevedo.

**3. APPROVAL OF AGENDA (Action Item)**

A motion was made to approve the agenda by with addition of 8M Maxwell Unified School District Memorandum of Understanding with Maxwell Teachers Association by Jason Bowen and was seconded by Mark Sutton, motion carries.

**4. PUBLIC DISCUSSION**

None

**5. REPORTS**

**A. School Reports**

**Maxwell Unified School District**

1) Business Manager- Danielle Wilson deferred until later in the meeting.

2) Elementary/Middle School Principal- Staci deWit reported Lexi Cabral is the ASB advisor for this year. ASB Elections were held on Friday, September 3<sup>rd</sup>. Mrs. deWit congratulated new officers President Stephanie Mendoza, Vice President Karter Burt, Secretary Kaylee Ballarta, Treasurer Ruby Herrera, and Publicist Olivia Roa. On September 22<sup>nd</sup> we will have a middle school assembly regarding vaping and tobacco use. We are planning to have our 1<sup>st</sup> Reading Counts Awards on October 1<sup>st</sup> at 8:40 a.m. and our September Panther of the Month and Character Counts Assembly also on October 1<sup>st</sup> at 2:00 p.m.

3) Superintendent/Principal- Summer Shadley reported that the ESSER 3 plan will be coming to the next meeting. Mrs. Shadley thanked Mr. Cabral for his hard work as Athletic Director.

4) Maintenance/Facilities/Transportation- Jeff Hoskins reported

5) High School ASB Representative- Christian Cano reported ASB is busy planning homecoming. Homecoming is the week of October 11<sup>th</sup>. The football game will be held on October 15<sup>th</sup> at 7:00 p.m. ASB approved the purchase of a new school flag.

**B. Other Reports**

1) Governing Board- None

2) Bus Barn- Summer Shadley has been working with George Parker on building plans.

3) Solar Project- No Update

4) Swimming Pool- Summer Shadley reported that the pool has been drained. We are working on grants for funding the pool next year.

**6. CONSENT AGENDA (Action Item)**

*All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.*

- A. Accounts Payable for the Month of August-** (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)
- B. Minutes:** MUSD Regular Minutes August 11, 2021
- C. Surplus: (52) Holt Earth Science Textbooks 0-03-092207, (2) Holt Earth Science Teacher Edition Textbooks 0-03-092207, (40) Glencoe Biology Textbooks 13-978-007-875613-6, (3) Glencoe Biology Teacher Edition Textbooks 13-978-007-875613-6, and (42) Pre-Algebra Books**
- D. Overnight Trip(s):** FFA National Convention Indianapolis, Indiana October 26, 2021 - October 30, 2021
- E. Information/Correspondence:** Property Appraisal Preliminary Reports (Exhibit)  
A motion was made to approve the consent agenda by Jason Bowen and was seconded by Diana Kemp-Azevedo

**7. PUBLIC HEARING ITEM(S)**

**OPEN PUBLIC HEARING**

**Open Time: 5:06 p.m.**

- A. Resolution #21-22-02 Adoption of Gann Limit

**CLOSE PUBLIC HEARING**

**Close Time: 5:07 p.m.**

**OPEN PUBLIC HEARING**

**Open Time: 5:07 p.m.**

- B. Resolution #21-22-03 Resolution Regarding Sufficiency or Insufficiency of Instructional Materials

**CLOSE PUBLIC HEARING**

**Close Time: 5:08 p.m.**

**8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**

- A. LCFF Budget Parent Overview 2021-2022 (Exhibit)**

A motion was made to approve the LCFF Budget Parent Overview by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

- B. 2020-2021 Unaudited Actuals Report (Exhibit)**

A motion was made to approve the 2020-2021 Unaudited Actuals Report by Diana Kemp-Azevedo and was seconded by Jason Bowen, motion carries.

- C. Resolution #21-22-02 Adoption of Gann Limit (Exhibit)**

A motion was made to approve Resolution #21-22-02 Adoption of Gann Limit by Jason Bowen and was seconded by Mark Sutton, motion carries.

- D. Resolution #21-22-03 Resolution Regarding the Sufficiency or Insufficiency of Instructional Materials (Exhibit)**

A motion was made to approve Resolution #21-22-03 Resolution Regarding the Sufficiency or Insufficiency of Instructional Materials by Jason Bowen and was seconded by Mark Sutton, motion carries.

- E. Independent Study Waiver Request 2021-2022 (Exhibit)**  
A motion was made to approve the Independent Study Waiver Request 2021-2022 by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- F. BP 6158 Independent Study (Exhibit)**  
A motion was made to approve BP 6158 Independent Study by Mark Sutton and was seconded by Jason Bowen, motion carries.
- G. BP 5127 Graduation Ceremonies and Activities (Exhibit)**  
A motion was made to approve BP 5127 Graduation Ceremonies and Activities by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- H. AR 5113 Absences and Excuses (Exhibit)**  
A motion was made to approve AR 5113 Absences and Excuses by Diana Kemp-Azevedo and was seconded by Jason Bowen.
- I. Student Athletes Playing Two Sports During the Same Season**  
Summer Shadley led discussion on allowing high school student athletes to play to different sports during the same season. It was discovered that there is not currently a policy prohibiting students from playing two sports. A motion was made to approve Cheer as a recognized sport at Maxwell High School retroactive to the beginning of the school year by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- J. COVID-19 Prevention Plan (Exhibit)**  
A motion was made to approve the COVID-19 Prevention Plan by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- K. Resolution of the Board of Education of the Maxwell Unified School District Regarding Non-occupancy of the Bus Repair and Storage Building by Students and Teachers at Maxwell High School (Exhibit)**  
A motion was made to approve Resolution of the Board of Education of the Maxwell Unified School District Regarding Non-occupancy of the Bus Repair and Storage Building by Students and Teachers at Maxwell High School by Mark Sutton and was seconded by Jason Bowen, motion carries.
- L. Board Member Resignation (Exhibit)**  
Summer Shadley led discussion on the resignation of Trustee Tom Charter.
- M. Maxwell Unified School District Memorandum of Understanding with Maxwell Teachers Association**  
A motion was made to approve Maxwell Unified School District Memorandum of Understanding with Maxwell Teachers Association by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

**9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING- October 13, 2021**

- **Williams Uniform Complaint Procedure Quarterly Report July 2021- September 2021**
- **ESSER 3 Plan**
- **Budget Revision**

**10. BOARD OF TRUSTEES REQUEST FOR INFORMATION**  
None

**11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA**

None

**12. CONVENE TO CLOSED SESSION Start Time 5:29 p.m.**

A. Public Employment Gov't Code 54957

<b>Certification</b>	<b>Position</b>	<b>Status</b>
Certificated	Middle School Teacher	New Hire

B. Anticipated Litigation Gov't Code 54956.9

**13. RECONVENE TO OPEN SESSION End Time: 5:35 p.m.**

**14. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND OF THE ROLL CALL ON THE ACTIONS**

A. The MUSD Board of Trustees approved the Public Employment Gov't Code 54957

<b>Certification</b>	<b>Position</b>	<b>Status</b>
Certificated	Middle School Teacher	New Hire

B. No action

**15. ADJOURNMENT**

The meeting was adjourned at 5:35 p.m.