

**MAXWELL UNIFIED SCHOOL DISTRICT**  
**515 Oak Street, P.O. Box 788**  
**Maxwell, CA 95955**  
**(530) 438-2291**

**Regular Meeting**  
**October 10, 2018**  
**5:00 p.m.**

**MINUTES**

1. **CALL TO ORDER 5:00 p.m.**  
**ROLL CALL**  
**Board Present: (4) Tom Charter, Kelly Haywood, Diana Kemp-Azevedo, and Kim Giffin**  
**Board Absent: (1) Cristy Edwards**
  
2. **PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was led by Melissa Ramirez.
  
3. **APPROVAL OF AGENDA**  
A motion was made to approve the agenda by Diana Kemp-Azevedo and seconded by Tom Charter; motion carries
  
4. **APPROVAL OF MINUTES – (Action Item)**  
A motion was made to approve the September 12, 2018 Regular Minutes and October 3, 2018 Special Minutes by Kim Giffin and was seconded by Tom Charter; motion carries.
  
5. **PUBLIC DISCUSSION**  
None
  
6. **REPORTS**
  - A. **School Reports**
    - Maxwell Unified School District**
      - 1) ASB Representative- Melissa Ramirez reported ASB held homecoming last week, it was well organized, fun, and an overall success. ASB recently approved FFA Halloween Spooktacular, a senior class fundraiser, and an FBLA fundraiser. ASB is meeting tomorrow to plan a Halloween costume contest.
      - 2) Business Manager- Danielle Wilson reported that the auditors were just here, there was one non-financial audit finding regarding the FIT report and the SARC not matching. Danielle Wilson along with Kristie Pearson have been attending trainings regularly on the new financial software that will go live in January.
      - 3) Elementary/Middle School Principal- Staci deWit reported that Kindergarten through second grade teachers attended a training. The ELPAC initial testing has been completed. Panther of the Month and Character Counts assemblies we held last week. Site Council met on Monday. PTO is preparing for the Harvest Festival on October 20<sup>th</sup> and are selling pumpkins after school. Red Ribbon Week is October 22<sup>nd</sup> through 26<sup>th</sup>. A middle school reward day is planned for October 26<sup>th</sup>. Elementary students will visit the fire house on October 29<sup>th</sup>. There will be a Halloween Costume Parade on October 31<sup>st</sup>.
      - 4) Superintendent/Principal- Zach Thurman reported that the district is looking into purchasing a maintenance vehicle, Ken Azevedo, Director of MTO, would like to keep the Ford Fusion as it is used by staff frequently. The district is looking for an older pickup. We will be putting out a final call and deadline for community members wishing to be considered for Rodeo Advisory Committee, we currently have 6 people interested in serving on the Rodeo Advisory Committee. Ken Azevedo is working on a quote for air conditioning in the high school gym.

The district will be participating in the Great California Shake Out on October 18<sup>th</sup> at 10:18 a.m. There will be an earthquake drill and a fire drill. Staff attended an Edgenuity training. High School staff met to discuss tutorial and ways to improve upon it, they are planning to add goal setting time for students and possibly character building. Credit recovery is going well, students are shocked at the level of difficulty. Students will receive a grade for credit recovery, in the past students received credit or no credit. Mrs. Girard and Mrs. Atencio are doing a great job. The California Writing Project visited the English class today and will return in November to meet with the entire staff during collaboration. Mr. Patterson expressed his satisfaction with the program.

**B. Other Reports**

- 1) Governing Board- None

**7. CONSENT AGENDA (Action Item)**

- A. Accounts Payable Batches #8-10** (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)
- B. New Hire(s):** Kevin Spersert- Varsity Girls' Basketball Coach
- C. Resignations:** Tomas Mendiola, Boys' Varsity Basketball Coach
- D. Overnight Trips:**  
November 29-December 1 Boys and Girls Varsity Basketball Tournament at Greenville High School  
November 29- December 1 JV Boys Basketball Tournament at Fall River High School  
December 13-15 Boys and Girls Varsity and JV Basketball Tournament Burney High School
- E. Williams Uniform Complaint Procedure:** Quarterly Report (July 2018- September 2018)  
A motion was made to approve the consent agenda by Diana Kemp Azevedo and was seconded by Kim Giffin; motion carries

**8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**

- A. Social Science Textbook Adoption**  
A motion was made to adopt National Geographic Learning California for High School Social Studies by Diana Kemp-Azevedo and was seconded by Kim Giffin; motion carries
- B. MUSD Sunshine Contract to MTA (Exhibit)**  
Kelly Haywood read the MUSD Sunshine Contract to MTA. A motion was made to approve the MUSD Sunshine Contract to MTA by Kim Giffin and was seconded by Tom Charter; motion carries
- C. MTA Sunshine Contract to MUSD (Exhibit)**  
Kelly Haywood read the MTA Sunshine Contract to MUSD. A motion was made to approve the MTA Sunshine Contract to MUSD by Diana Kemp-Azevedo and was seconded by Tom Charter; motion carries
- D. Tentative Agreement with CSEA (Exhibit)**  
Kelly Haywood read the Tentative Agreement with CSEA. A motion was made to approve the Tentative Agreement with CSEA by Diana Kemp-Azevedo and was seconded by Tom Charter; motion carries
- E. Maxwell Elementary School Homework Policy (Exhibit)**  
Mr. Thurman led discussion on the Maxwell Elementary School Homework Policy.
- F. Maxwell Middle School and High School Homework Policy (Exhibit)**

Mr. Thurman led discussion on the Maxwell Middle School and High School Homework Policy.

**G. Geography and Driver's Education Graduation Requirements – Transfer Students**

Mr. Thurman led discussion on Geography and Driver's Education Graduation Requirements.

**H. 2018 CAASPP Test – Discussion Item (HO)**

Mr. Thurman reviewed the results of the 2018 CAASPP test.

**I. Review California School Dashboard Local Indicators for Priorities 1, 2, 3, 6C, and 7 Discussion Item (Exhibit)**

Mr. Thurman led discussion on California School Dashboard Local Indicators for Priority 7.

**9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING**

Rodeo Advisory Committee

Ag Vehicle Use Policy

Elementary School Homework Policy

Middle School & High School Homework Policy

December 2018 Meeting Date

**10. BOARD OF TRUSTEES REQUEST FOR INFORMATION**

Kim Giffin inquired on the football lights not working and safety of area roped off.

**11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA**

None

**12. CONVENE TO CLOSED SESSION**

**Start Time: 5:56 p.m.**

A. Negotiations Maxwell Teachers' Association (MTA) Gov't Code 54957.6

B. Negotiations California State Employee Association (CSEA) Gov't Code 54957.6

C. Conference with Legal Counsel- Anticipated Litigation Gov't Code 54956.9 (E)(2)  
Smith v Maxwell Unified School District Claim T1700039

**13. RECONVENE TO OPEN SESSION**

**End Time: 7:39 p.m.**

**14. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND OF THE ROLL CALL ON THE ACTIONS**

A. No Action

B. No Action

C. The board voted unanimously to reject Claim T1700039, claim for personal injury or property damage by Smith

**15. ADJOURNMENT**

The meeting was adjourned at 7:39 p.m.