

**MAXWELL UNIFIED SCHOOL DISTRICT**  
**515 Oak Street, P.O. Box 788**  
**Maxwell, CA 95955**  
**(530) 438-2291**

**Regular Meeting**  
**November 13, 2019**

**MINUTES**

**1. CALL TO ORDER 5:00 p.m.**

**ROLL CALL**

**Board Present: (4) Kelly Haywood, Diana Kemp-Azevedo, Cristy Edwards, and Tom Charter**

**Board Absent: (1) Robert Shadley III**

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Kelly Haywood.

**3. APPROVAL OF AGENDA**

A motion was made to approve the agenda by Diana Kemp-Azevedo and was seconded by Cristy Edwards; motion carries.

**4. APPROVAL OF MINUTES – (Action Item)**

A motion was made to approve the minutes from the October 9, 2019 regular board meeting by Diana Kemp-Azevedo and was seconded by Cristy Edwards; motion carries.

**5. PUBLIC DISCUSSION**

Aleesha Rubini shared her concerns with class size, particularly fourth grade, at the elementary school with the board.

Sydnee Wilson, Maxwell High School student, shared the accomplishments of the FFA at Opening and Closing Contest, BIG Contest, and Co-Op. All the teams did a great job and several of the teams placed.

**6. REPORTS**

**A. School Reports**

**Maxwell Unified School District**

1) ASB Representative- Absent

2) Business Manager- Danielle Wilson reported that the audit report has been returned. We had two findings; both were not financial. There was a discrepancy on the FIT and the school safety plan was missing required information. We are working on the bus issue.

3) Elementary/Middle School Principal- Staci deWit reported that the Halloween parade was held on Halloween, the middle school had their reward and award day on Halloween. Teachers worked on MAPS during this month's collaboration. Panther of the Month and Awards Assembly was held on November 8<sup>th</sup>. This week is parent teacher conferences and the book fair.

4) Superintendent/Principal- Zach Thurman reported that homecoming went well. The new marquee is being made and should be up around February. We are waiting to hear more on solar. During collaboration teachers attended an NWEA in-service and worked on the CTEIG grant.

**B. Other Reports**

1) Governing Board- None

**7. CONSENT AGENDA (Action Item)**

- A. Accounts Payable for the Month of October-** (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)
- B. Williams Uniform Complaint Procedure Quarterly Report: July 2019- September 2019**
- C. New Hire(s):** Jessie Melesio, JV Girls Basketball Coach; Thomas Kyle Miller, Middle School Boys' Basketball Coach; Rachel LaGrande, High School Track and Field Coach; Teryn Reynolds, High School Track and Field Coach
- D. Resignation(s):** Sandy Berlin, Cafeteria Worker I
- E. Retirement(s):** Zach Thurman, Superintendent
- F. Overnight Trip(s):** High School Varsity Basketball Tournament, Greenville, CA December 5<sup>th</sup> -7<sup>th</sup>; High School Boys JV Basketball Tournament December 5<sup>th</sup>- 7<sup>th</sup>
- G. Surplus:** Elementary School Oven Make ETCO (Blodgett) Model Number 186C-1 Serial Number 565 21, High School Oven Make US Range/Performance Proven MUSD Serial Number 00690

A motion was made to approve the consent agenda by Diana Kemp Azevedo and was seconded by Cristy Edwards; motion carries.

**8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**

- A. Williams Settlement Visit and CCOE Update-** Mr. Mike West  
Mr. Mike West gave a report on the Williams Settlement Visit and an update on the Colusa County Office of Education.
- B. Resolution #19-20-03 Establish an Additional Regular Meeting Date for December 2019 (Exhibit)**  
A motion was made to approve Resolution #19-20-03 Change the Date of a Regular Board Meeting to December 13, 2019 at 8:30 a.m. by Cristy Edwards and was seconded by Diana Kemp-Azevedo; motion carries.
- C. Middle School Athletic Forms**  
A motion was made to approve the use of high school athletic forms at the middle school by Tom Charter and was seconded by Diana Kemp-Azevedo; motion carries.
- D. BP 5132/AR 5132/E 5132 Dress and Grooming (Exhibit)**  
A motion was made to table BP 5132/AR 5132/E 5132 Dress and Grooming until the next regular board meeting by Tom Charter and was seconded by Diana Kemp-Azevedo; motion carries.
- E. Budget Revision**  
A motion was made to approve the proposed budget revision by Cristy Edwards and was seconded by Tom Charter; motion carries.
- F. CAASPP Scores (Informational Item)**  
Mr. Thurman led discussion on the 2018-2019 CAASPP scores.

**9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING**

BP 5132/AR 5132/E 5132 Dress and Grooming

**10. BOARD OF TRUSTEES REQUEST FOR INFORMATION**

None

**11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA**

**12. CONVENE TO CLOSED SESSION**

**Start Time: 6:29 p.m.**

A. Public Employee Appointment/Employment- Superintendent Gov't Code 54957

**13. RECONVENE TO OPEN SESSION**

**End Time: 7:24 p.m.**

**14. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND THE ROLL CALL ON THE ACTIONS**

No Action

**15. ADJOURNMENT-** The meeting was adjourned at 7:24 p.m. by President Kelly Haywood.