

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

May 9, 2018
Regular Meeting

MINUTES

1. CALL TO ORDER 6:01 p.m.

ROLL CALL

Board Present: Cristy Edwards, Kim Giffin, Diana Kemp Azevedo, and Kelly Haywood

Board Absent: Tom Charter (arrived at 6:41 p.m.)

2. PLEDGE OF ALLEGIANCE

Diana Kemp Azevedo led the Pledge of Allegiance.

3. APPROVAL OF AGENDA (Action Item)

A motion was made to approve the agenda by Kelly Haywood and seconded by Diana Kemp Azevedo; motion carries.

4. APPROVAL OF MINUTES – (Action Item)

A motion was made to approve Regular Board Meeting Minutes April 11, 2018, Special Board Meeting Minutes April 17, 2018, and Special Board Meeting Minutes April 30, 2018 by Kim Giffin and seconded by Diana Kemp Azevedo; motion carries.

5. PUBLIC DISCUSSION

Mr. Jared Myers thanked the board for his opportunities at Maxwell High School.

6. REPORTS

A. School Reports

Maxwell Unified School District

1) ASB Representative- None

2) Business Manager- Danielle Wilson shared with the board an update on a new county wide financial software system.

3) Elementary/Middle School Principal- Staci deWit gave an update on CAASPP testing, open house is on Thursday, the fifth grade will be selling hot dog dinners to raise money for Shady Creek, first and second grade classes will have Mother's Day Tea on Friday, the IFT grant committee visited the school to check on grant implementation, and thanked Mr. Patterson on his hard work with book club and the IFT grant.

4) Superintendent/Principal- Zach Thurman gave an update on CAASPP testing, summer school may not be happening due to lack of need, we have received bids on new cameras and are looking at ways to bring down the cost of new cameras, Mister Brown will be giving three assemblies tomorrow, there will be an LCAP stakeholders meeting on Wednesday at 4:00 p.m. in the board room.

B. Other Reports

1) Governing Board

Kim Giffin reported that she met on April 26th with Keven Spercert to work on a letter to ensure that our concerns are being met. She is still working with staff on the Rodeo manual.

7. CONSENT AGENDA (Action Item)

- A. Accounts Payable Batches** (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)
- B. Tenure: Stacey Atencio, High School Business Teacher; Joanna Roa, Elementary Teacher; Julie Townzen, Elementary Teacher**
- C. New Hire(s): Nicholle Schmidt, High School English Teacher**
- D. Overnight Trip(s): FFA Officer Retreat Date TBD (2 nights)**
- E. 2017-2018 Designation of CIF Representatives to League: Forrest Bateman, Athletic Director**
A motion was made to approve the consent agenda by Kelly Haywood and seconded by Diana Kemp Azevedo; motion carries.

8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

- A. Presentation- Years of Service Recognitions & Tenure Celebrations**
Cristy Edwards presented years of service and tenure certificates.

- B. Cell Phone Policy/Dress Code (Exhibit)**

Staci deWit led discussion on a new Cell Phone Policy for the middle school. A motion was made to amend the middle school cell phone policy to read “Students may NOT have cell phones and mobile communication devices on their person during school hours. Cell phones and mobile communication devices that ring, vibrate or in any other way disrupt the educational process of a class grounds confiscation of the device by school staff and personnel. No student will use a cell phone or mobile communication device to violate any student code of conduct, including computer usage agreements, and/or bullying policies.

Example of unacceptable usage can include but not limited to: in restroom, between classes, during snack/lunch time or while in a classroom.

Parents may be contacted to claim the student’s cell phone or other electronic device from a school administrator.

Contents of a cell phone may be reviewed and searched if there exists a reasonable suspicion that it may have been used in an activity prohibited by the code of conduct.

The student assumes all risks in bringing such devices onto school property or school related functions.” by Kim Giffin

A motion was made to amend the exhibit to reflect the changes made to BP 5131 and was seconded by Cristy Edwards; motion carries.

- C. Alcohol as Auction Item at Fundraising Events (Exhibit)**

Tabled to next meeting

- D. Review of School Safety Plan (Exhibit)**

Cristy Edwards led discussion on the Maxwell Unified School District School Safety Plan

- E. June Board Meeting Dates- Recommended to change to June 13, 2018 at 8:30 a.m. and June 14, 2018 at 8:30 a.m.**

A motion was made to move the board meeting dates to June 13, 2018 at 8:30 a.m. and June 14, 2018 at 8:30 a.m. by Kim Giffin and seconded by Tom Charter; motion carries

- F.** 2017-2018 Master Calendar- recommend changing 8th grade graduation to 7:00 p.m. (Exhibit)
A motion was made to move 8th grade graduation time to 7:00 p.m. by Kelly Haywood and was seconded by Diana Kemp Azevedo; motion carries.
- G.** 2018-2019 Master Calendar and 2019-2020 Master Calendar- recommend changing Rodeo Set Up and Clean Up Minimum Days to 6th-12th grades (Exhibit)
A motion was made to change Rodeo Set Up and Rodeo Clean Up minimum days to include middle school by Kelly Haywood and was seconded by Diana Kemp Azevedo; motion carries.
- H.** Ninth through Twelfth Grade English Curriculum
A motion was made to start the process of a ninth through twelfth grade English curriculum adoption by Kelly Haywood and was seconded by Cristy Edwards; motion carries.
- I.** Sixth through Twelfth Grade History Curriculum
A motion was made to start the process of a sixth through twelfth grade History adoption by Cristy Edwards and was seconded by Kelly Haywood; motion carries.
- J.** Rodeo Advisory Committee
A motion was made to recognize an official Rodeo Advisory Committee by Kim Giffin and was seconded by Kelly Haywood; motion carries.
- K.** Rodeo Advisor Binder
A motion was made that a rodeo manual will be updated and brought to the board for approval as part of Rodeo Advisory Committee duties by Kim Giffin and was seconded by Kelly Haywood; motion carries.
- L.** 2018-2019 High School Master Schedule
A motion was made to approve the 2018-2019 High School Master Schedule by Kelly Haywood and was seconded by Kim Giffin; motion carries.
- M.** MUSD Letter to Sites Project Authority (Exhibit)
A motion was made to approve the MUSD Letter to Sites Project Authority by Cristy Edwards and was seconded by Kelly Haywood; motion carries.
- N.** Charge back or rental terms to sports (Blue and Gold or school) for the use of the PA system for games that was purchased by Rodeo and charge back and rental by sports of the Ag Vans.
Cristy Edwards led the discussion on the possibility of Rodeo and Ag charging back and rental for use of Ag and Rodeo owned property including a PA system and Ag vehicles. Kyle Miller will go to Blue and Gold Boosters and request reimbursement for half of the PA system that was purchased with Rodeo funds, and report back to the board.
- O.** Combined Resolution #17-18-05 of the Governing Board of Maxwell Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Tie Votes (Exhibit)
A motion was made to approve the Combined Resolution #17-18-05 of the Governing Board of Maxwell Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election,

and Determining the Method of Resolving Tie Votes by Kim Giffin and was seconded by Diana Kemp Azevedo; motion carries.

P. California School Dashboard Local Indicators (Discussion Item)

Mr. Thurman led discussion on California School Dashboard Local Indicators Priority 1 – Basic Conditions, Priority 2 – Implementation of Academic Standards, Priority 3 – Parent Engagement, Priority 6 - School Climate.

9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- BP 5132 Dress Code
- Policy regarding Ag vehicle usage
- Post Rodeo update

10. BOARD OF TRUSTEES REQUEST FOR INFORMATION

None

11. ADJOURNMENT

The meeting was adjourned by Cristy Edwards at 7:40 p.m.