

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

Regular Meeting
June 23, 2022

MINUTES

1. **CALL TO ORDER: 5:00 p.m.**
ROLL CALL
Board Present: (4) Jason Bowen, Mark Sutton, Kelly Haywood, and Tony Roa
Board Absent: (1) Diana Kemp-Azevedo

2. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Mark Sutton.

3. **APPROVAL OF AGENDA (Action Item)**
A motion was made to approve the agenda by Kelly Haywood and was seconded by Mark Sutton, motion carries.

4. **PUBLIC DISCUSSION**
None

5. **REPORTS**

A. School Reports
Maxwell Unified School District
 - 1) Business Manager- Danielle Wilson deferred until later in the meeting.
 - 2) Elementary/Middle School Principal- None
 - 3) Superintendent/Principal- Summer Shadley reported on national declining enrollment in public schools and post-secondary schools. Colusa County has 30,104 open positions in education, two of which are at Maxwell Unified. The staffing assignments are TK Staci deWit, Kindergarten Shannon Vierra, First Grade Emma Berglof, Third Grade Maria Ocampo, Fourth Grade Lexi Cabral, Fifth Grade open, Junior High teachers Mike Brown, Kristin Cinquini, and Forrest Bateman, Reading Intervention Suzanne Boggs, Math Intervention Addie Vierra, ELD Teacher open, Social Science/PE Mr. Cabral, Spanish Mr. Leal, Art/Band Ron Rector, Science Amy Janssen, Ag Amber Charter and Tom Boyes, Math Will Povlsen, English Dallan Tucker, Business Donna Vargas. We are finishing week 2 of summer school. There are 30 students enrolled in the elementary summer school program and 14 students enrolled in the high school summer school program. The summer camps are going well. Last week we completed Jr. Police Academy and this week is Baseball camp. Basketball is next week followed by soccer and football. The weight room has 10-20 kids participating on a regular basis. The swimming pool is open and has been very busy. Jyl Torrens from Stardust Dance provided a Dance Academy during summer school hours. It was a big hit. The painting of the elementary cafeteria is 99% complete. We applied for a 2-year grant, ESSER III, to help support our program offerings in the summer time. We have submitted the Bus Grant application. We will receive funding status in July via email.
 - 4) Maintenance/Facilities/Transportation- Jeff Hoskins reported that maintenance has been working on the high school science room. We painted room 7 at the elementary school. We have been moving furniture around for the carpet cleaners. The broken pipe at the soccer field has been fixed. We are working on getting water to the ag lab. The solar should be hooked up by early July, we have PG&E approval. The busses passed CHP inspection, CHP will return on

June 30th for driver records inspection. The new van that was ordered is in and we will pick up tomorrow.

5) High School ASB Representative- None

****Diana Kemp-Azevedo arrived at 5:17 p.m.****

B. Other Reports

- 1) Governing Board- None
- 2) Solar Project- Included with Superintendent report.
- 3) Jr. Police Academy- Officer Knutson and Erik New gave a presentation on the Jr. Police Academy that was held June 13th through June 17th at Maxwell High School.

6. CONSENT AGENDA (Action Item)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.

A. Accounts Payable for the Month of May- *(Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.)*

B. Minutes: MUSD Regular Board Meeting May 12, 2022

C. Overnight Field Trip Request: July 18-July 20, 2022 FFA Officer Retreat, Mineral CA

D. Contract with Bottom Line Utility Solutions (CalSHAPE Plumbing Program Grant)

E. Interdistrict: 2022-2023 School Year

Incoming:	Williams Unified-	5 Students
	Colusa Unified-	1 Student

Outgoing:	Colusa Unified-	3 Students
	Williams Unified-	1 Student
	Pierce Unified-	2 Students

A motion was made to approve the consent agenda by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.

7. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

A. 2022-2023 Local Control Accountability Plan (LCAP) (Exhibit)

- 1. Budget Overview for Parents
- 2. Supplement to the Annual Update to the 21-22 LCAP
- 3. Plan Summary
- 4. Engaging Educational Partners
- 5. Goals and Actions
- 6. Increased or Improved Services for Foster Youth, English Learners, and Low-income Students
- 7. Action Tables
- 8. Instructions

A motion was made to approve the 2022-2023 Local Control Accountability Plan (LCAP) by Kelly Haywood and was seconded by Mark Sutton, motion carries.

B. 2022-2023 Maxwell Unified School District Budget (Exhibit)

A motion was made to approve the 2022-2023 Maxwell Unified School District Budget by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

- C. Resolution 21-22-08 Education Protection Account (Exhibit)**
A motion was made to approve Resolution 21-22-08 Education Protection Account by Diana Kemp-Azevedo and was seconded by Tony Roa, motion carries.
- D. Balances in Excess of Minimum Reserves Budget Statement (Exhibit)**
A motion was made to approve the Balances in Excess of Minimum Reserves Budget Statement by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- E. Resolution 21-22-09 Classification of Fund Balances in Governmental Funds (Exhibit)**
A motion was made to approve Resolution 21-22-09 Classification of Fund Balances in Governmental Funds by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- F. Resolution 21-22-10 Committed Fund Balance (Exhibit)**
A motion was made to approve Resolution 21-22-10 Committed Fund Balance by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- G. Approval of Warrant Orders 2022 through 2023 (Exhibit)**
A motion was made to approve warrant orders 2022 through 2023 by Mark Sutton and was seconded by Kelly Haywood, motion carries.
- H. Maxwell Elementary School Site Plan for Student Achievement (Exhibit)**
A motion was made to approve Maxwell Elementary School Site Plan for Student Achievement by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- I. Maxwell Middle School Site Plan for Student Achievement (Exhibit)**
A motion was made to approve Maxwell Middle School Site Plan for Student Achievement by Kelly Haywood and was seconded by Mark Sutton, motion carries.
- J. Declaration of Need for Fully Qualified Educators (Exhibit)**
A motion was made to approve the Declaration of Need for Fully Qualified Educators by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.
- K. Student Behavioral Health Incentive Program Grant**
Summer Shadley led discussion on the Student Behavioral Health Incentive Program. We are looking at adding a building next to the current Transitional Kindergarten building that will serve as a community wellness center.
- L. Agriculture Career Technical Education Incentive Grant 2022-23 Application for Funding (Exhibit)**
A motion was made to approve the Agriculture Career Technical Education Incentive Grant 2022-2023 Application for Funding by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- M. Specialized Secondary Programs Grant Award Notification (Exhibit)**
A motion was made to approve Specialized Secondary Programs Grand Award Notification by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.
- N. Proposal for 2022 Developer Fee Justification Study (Exhibit)**
A motion was made to approve the proposal for 2022 Developer Fee Justification Study by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries with abstention- Mark Sutton.

- O.** Professional Services Agreement Between Maxwell Unified School District and C&R Concrete Construction, Inc. (Exhibit)
A motion was made to approve Professional Services Agreement Between Maxwell Unified School District and C&R Concrete Construction, Inc by Mark Sutton and was seconded by Kelly Haywood, motion carries.
- P.** Professional Services Agreement Between Maxwell Unified School District and Weston Buildings, Inc. (Exhibit)
A motion was made to approve Professional Services Agreement Between Maxwell Unified School District and Weston Building, Inc by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- Q.** Contract for Professional Services Between Maxwell Unified School District and Parker Construction and Consulting, Inc. (Exhibit)
A motion was made to approve Contract for Professional Services Between Maxwell Unified School District and Parker Construction and Consulting, Inc by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- R.** Resolution #21-22-11 GASB 87 Lease Capitalization Policy (Exhibit)
A motion was made to approve Resolution 21-22-11 GASB 87 Lease Capitalization Policy by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.
- S.** July Meeting Date
A motion was made to cancel the July 2022 board meeting, as there is no known business to present, by Mark Sutton and was seconded by Kelly Haywood, motion carries.

8. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- **Consolidated Application for Funding**

9. BOARD OF TRUSTEES REQUEST FOR INFORMATION

- **None**

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA

None

11. CONVENE TO CLOSED SESSION

Start Time: 6:20p.m.

- A. Employee Discipline/Dismissal/Release Gov't Code 54957
- B. Anticipated Litigation Gov't Code 54956.9
- C. Public Employment Gov't Code 54957

Certification	Position	Status
Certificated	Teacher	New Hire
Classified	Paraeducator	New Hire

12. RECONVENE TO OPEN SESSION

End Time 6:52 p.m.

13. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND OF THE ROLL CALL ON THE ACTIONS

- A. No Action
- B. No Action
- C. The Maxwell Unified School District Board of Trustees approved the Public Employment Gov't Code 54957

Certification	Position	Status
Certificated	Teacher	New Hire
Classified	Paraeducator	New Hire

14. ADJOURNMENT

The meeting was adjourned at 6:52 p.m.