

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

Regular Meeting
June 18, 2020
5:00 p.m.

MINUTES

- 1. CALL TO ORDER 5:00 p.m.**
ROLL CALL
Board Present: (5) Diana Kemp-Azevedo, Kelly Haywood, Cristy Edwards, Tom Charter, and Jason Bowen
Board Absent: (0)

- 2. PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Kelly Haywood.

- 3. APPROVAL OF AGENDA (Action Item)**
A motion was made to approve the agenda by Cristy Edwards and was seconded by Jason Bowen; motion carries.

- 4. APPROVAL OF MINUTES – (Action Item)**
A motion was made to approve the minutes from the May 13, 2020 and May 20, 2020 meeting by Kelly Haywood and seconded by Cristy Edwards; motion carries.

- 5. PUBLIC DISCUSSION**
None

- 6. REPORTS**
A. School Reports
Maxwell Unified School District
 - 1) ASB Representative- Absent
 - 2) Business Manager- Danielle Wilson deferred until item 8A
 - 3) Elementary/Middle School Principal- Staci deWit reported that the summer reading program will run June 25th through July 30th. The elementary library will be open Tuesdays and Thursdays from 3:00 p.m. to 4:00 p.m.
 - 4) Superintendent/Principal- Zach Thurman reported that he almost has his office cleaned out. Summer Shadley reported that she has started moving into her office. She thanked the maintenance crew for working on the shop classroom, it looks really good.
B. Other Reports
 - 1) Governing Board- none.

- 7. CONSENT AGENDA (Action Item)**
All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.

A. Accounts Payable Batches- Month of May (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)

A motion was made to approve the consent agenda by Jason Bowen and was seconded by Kelly Haywood; motion carries.

8. PUBLIC HEARING ITEMS

OPEN PUBLIC HEARING

Open Time: 5:03 p.m.

A. Discuss 2020-2021 District Budget

Danielle Wilson led discussion on the 2020-2021 Budget.

CLOSE PUBLIC HEARING

Close Time: 5:22 p.m.

OPEN PUBLIC HEARING

Open Time: 5:22 p.m.

B. Balances in Excess of Minimum Reserve Budget Statement

Danielle Wilson presented the Balances in Excess of Minimum Reserve Statement.

CLOSE PUBLIC HEARING

Close Time: 5:23 p.m.

OPEN PUBLIC HEARING

Open Time: 5:23 p.m.

C. 2020-2021 Education Protection Account (EPA)- Resolution #19-20-07

Danielle Wilson presented the 2020-2021 Education Protection Account Resolution #19-20-07.

CLOSE PUBLIC HEARING

Close Time: 5:23 p.m.

9. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

A. Budget Revision

A motion was made to approve the 2020 budget revision by Kelly Haywood and was seconded by Tom Charter; motion carries.

B. 2020-2021 Maxwell Unified School District Budget

A motion was made to approve the 2020-2021 Maxwell Unified School District Budget by Kelly Haywood and was seconded by Jason Bowen; motion carries.

C. COVID-19 Operations Plan

A motion was made to approve the COVID-19 Operations Plan by Jason Bowen and was seconded by Kelly Haywood; motion carries.

D. COVID-19/School Re-Opening Plan/High School Sports

Summer Shadley shared the results of the Parent Survey regarding school reopening.

E. Resolution #19-20-07 Education Protection Account (EPA)

A motion was made to approve Resolution #19-20-07 Education Protection Account (EPA) by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

F. Balances in Excess of Minimum Reserve Budget Statement

A motion was made to approve Balances in Excess of Minimum Reserve Budget Statement by Kelly Haywood and was seconded by Tom Charter; motion carries.

G. Resolution #19-20-08 Classification of Fund Balances in Governmental Funds

A motion was made to approve Resolution #19-20-08 Classification of Fund Balances in Governmental Funds by Cristy Edwards and was seconded by Jason Bowen; motion carries.

H. Resolution #19-20-09 Committed Fund Balance

A motion was made to approve Resolution #19-20-09 Committed Fund Balance by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

I. Approval of Warrant Orders 2020 through 2021

A motion was made to approve Approval of Warrant Orders 2020 through 2021 by Cristy Edwards and was seconded by Tom Charter; motion carries.

J. Agriculture Career Technical Education Incentive Grant 2020-2021 Application for Funding

A motion was made to approve Agriculture Career Technical Education Incentive Grant 2020-2021 Application for funding by Tom Charter and was seconded by Kelly Haywood; motion carries.

K. CIF Designee

A motion was made to approve CIF Designee form by Cristy Edwards and was seconded by Jason Bowen; motion carries.

L. Solar Update-Standing Item

No Update

10. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- **Return to School Update**
- **Budget Update**
- **Bus Barn Update**
- **Shop Tour**

11. BOARD OF TRUSTEES REQUEST FOR INFORMATION

It was the consensus of the board of trustees to hold the July meeting on July 22, 2019.

12. ADJOURNMENT

The meeting was adjourned at 5:47 p.m.