

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

February 10, 2021
MINUTES

NOTE: This meeting is being agendized to allow staff and the public to participate in the meeting via teleconference, pursuant to the Governor's Executive Order N-29-20 dated March 17, 2020. Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically to all members of the public and staff in effort to observe social distancing recommendations. Members of the public are encouraged to participate in the teleconference.

Join Zoom Meeting

<https://us04web.zoom.us/j/75782462755?pwd=Sl1aaG1tWWdXNDQ0dmhldEVad1RoQT09>

Meeting ID: 757 8246 2755

Passcode: vz36Cz

1. CALL TO ORDER 5:00 p.m.

ROLL CALL

Board Present:(4) Kelly Haywood, Diana Kemp-Azevedo, Tom Charter, and Mark Sutton

Board Absent: (1) Jason Bowen

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Bailee Haywood and Shelby Dunlap.

3. APPROVAL OF AGENDA (Action Item)

A motion was made to approve the agenda adding item 7J Surplus of high school lockers and adding to item 11D Public Employment Gov't Code 54957 Certificated English Teacher Resignation by Diana Kemp-Azevedo and was seconded by Tom Charter, motion carries.

****Jason Bowen arrived at 5:02 p.m.****

4. PUBLIC DISCUSSION

Maxwell High School FFA members Bailee Haywood and Shelby Dunlap recited the FFA Creed.

5. REPORTS

A. School Reports

Maxwell Unified School District

1) Business Manager- Danielle Wilson deferred until item 8G.

2) Elementary/Middle School Principal- Staci deWit reported the elementary and middle schools would like to welcome Mark Sutton to the school board. We are currently busy testing for the ELPAC. We gave out our first round of Reading Counts awards. Students have been working hard at reading. Twenty-five books and tons of treats were handed out to students. We are utilizing our after-school program time by providing intervention to students. Fourth grade is doing a math club after school two times a week. Parent teacher conferences are scheduled for February 24- February 26.

3) Superintendent/Principal- Summer Shadley reported that she will be meeting with Sutter County Office of Education on the greenhouse project. We are due for a WASC three-year mid-cycle visit. The WASC report has been submitted and the visit is scheduled for March 21st and March 22nd The high school is looking at possibility of starting a golf club or team. We have

fourteen students that have expressed interest in joining. We are working on LCAP, we are on a new LCAP cycle. We will be holding stakeholders meeting. Progress reports are going out tomorrow for the high school, grades were due today. The Sites Project annual report was provided. We will begin looking at the impact of the Sites Reservoir on our school.

4) Maintenance/Facilities/Transportation- Jeff Hoskins reported that we are working on installing drinking fountains. We have received new lockers for the high school, they will be put in over the February break. We will surplus the old lockers. The doors on the high school bathrooms are being replaced. We have been meeting with George Parker, he is helping to assess our facilities to develop a long-term maintenance plan. The bus is still in the shop. The exhaust filter was plugged. We will pick the bus up tomorrow.

5) High School ASB Representative- Laynee Haywood reported that ASB will have homecoming dress up days. The dress up days will be decided at the meeting tomorrow. We are looking into purchasing a mascot flag for games and school spirit. FBLA had the North Section Conference last weekend. We had three teams place in the top six: Hospitality Management, Sports Management, and Marketing. FFA had five members receive their state degree this year and one member submitted their proficiency, we had members compete in Creed Speaking. We have our Tri-Tip BBQ on February 25th, if you would like tickets see Mrs. Charter.

B. Other Reports

1) Governing Board- None

2) Bus Barn- Danielle Wilson reported that they had another meeting regarding the bus barn. We got a quote from the Pacific Buildings. We need to go back and have the quote altered to match the size that we had versus the size that we want. We are working with another contractor to do the same, so that we have a baseline when working with insurance. The project will go out to bid.

6. CONSENT AGENDA (Action Item)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.

A. Accounts Payable for the Month of January- (Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.)

B. Minutes: [MUSD Regular Board Meeting January 13, 2021](#)

C. Surplus: Bus- [2009 Blue Bird School Bus VIN: 1BAKGCPA09F257443](#)

A motion was made to approve the consent agenda by Jason Bowen and was seconded by Tom Charter, motion carries.

7. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

A. School Full Day Reopening

Summer Shadley led discussion on reopening school full day. A cost analysis was provided to show the cost of providing distance learning. We are looking at the possibility of re-opening full day on March 15, 2021.

B. COVID-19 Prevention Plan (CPP)

A motion was made to approve the COVID-19 Prevention Plan by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

C. MUSD Coaching Stipend Comparison (Exhibit)

Summer Shadley led discussion on MUSD coaching stipends compared to other districts in the county.

- D. MUSD Academic Technician- Grant Funded Job Description (Exhibit)**
A motion was made to approve the Academic Technician- Grant Funded Job Description by Mark Sutton and was seconded by Jason Bowen, motion carries.
- E. MUSD Director of Career and Technical Education/Career Counseling Job Description (Exhibit)**
A motion was made to approve the MUSD Director of Career and Technical Education/Career Counseling Job Description by Tom Charter and was seconded by Diana Kemp-Azevedo, motion carries.
- F. MUSD Get Focused, Stay Focused Implementation Coordinator & Student Leadership Development Job Description (Exhibit)**
A motion was made to approve the MUSD Get Focused, Stay Focused Implementation Coordinator & Student Leadership Development Job Description by Jason Bowen and was seconded by Diana Kemp-Azevedo, motion carries.
- G. Resolution #20-21-06 Tax and Revenue Anticipation Notes (TRANS) District Recommendation (Exhibit) Resolution #20-21-06 (Exhibit) District Note Purchase Agreement (Exhibit) Indenture by and between US Bank National Association, As Trustee and California School Finance Authority (Exhibit)**
A motion was made to approve Resolution #20-21-06 by Jason Bowen and was seconded by Diana Kemp-Azevedo, motion carries.
 - Azevedo aye nay absent abstain
 - Bowen aye nay absent abstain
 - Charter aye nay absent abstain
 - Haywood aye nay absent abstain
 - Sutton aye nay absent abstain
- H. Consolidated Application for Funding (Exhibit)**
A motion was made to approve the consolidated application for funding by Diana Kemp-Azevedo and was seconded by Tom Charter, motion carries.
- I. Ag Advisory Minutes- September 22, 2020 (Exhibit)**
 - a. Informational Item

8. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- **Second Interim Report**
- **High School PE Requirement**

9. BOARD OF TRUSTEES REQUEST FOR INFORMATION

None

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA

11. CONVENE TO CLOSED SESSION

Start Time: 5:51 p.m.

- A. Negotiations- California School Employee Association Gov't Code 54957
- B. Negotiations- Maxwell Teachers Association Gov't Code 54957
- C. Public Employment Gov't Code 54957

Certification	Position	Status
Classified	ASES Paraeducator	New Hire
Classified	Custodian	New Hire
Classified	Temporary Custodian	New Hire

Classified	Cafeteria Worker I	New Hire
Certificated	Business Teacher	Resignation

12. RECONVENE TO OPEN SESSION

End Time: 7:22 p.m.

13. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND OF THE ROLL CALL ON THE ACTIONS

- A. No action
- B. No Action
- C. The board voted to approve the Public Employment:

Certification	Position	Status
Classified	ASES Paraeducator	New Hire
Classified	Custodian	New Hire
Classified	Temporary Custodian	New Hire
Classified	Cafeteria Worker I	New Hire
Certificated	Business Teacher	Resignation
Certificated	English Teacher	Resignation

14. ADJOURNMENT

The meeting was adjourned at 7:22 p.m.