MAXWELL UNIFIED SCHOOL DISTRICT

**515 Oak Street, P.O. Box 788**

**Maxwell, CA 95955**

**(530) 438-2291**

**Regular Meeting**

**December 13, 2021**

**MINUTES**

**1. CALL TO ORDER 5:00 p.m.**

**ROLL CALL**

**Board Present: (5) Kelly Haywood, Jason Bowen, Diana Kemp-Azevedo, Mark Sutton, and Tony Roa**

**Board Absent: (0)**

**2. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by ASB Board Representative, Christian Cano.

**3. APPROVAL OF AGENDA (Action Item)**

A motion was made to approve the agenda by Tony Roa and was seconded by Diana Kemp-Azevedo, motion carries.

**4. PUBLIC DISCUSSION**

Tony Roa addressed the board in regard to a community member that would like the school to host a Jr. High basketball tournament in memory of Martin Rangel. It was asked to have this item added to the January 2022 agenda.

**5. 2022 BOARD REORGANIZAITON (Action Item)**

**1. Election of New Governing President-** A motion was made to elect Jason Bowen as President by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries**.**

**2. Election of New Governing Vice President-** A motion was made to elect Mark Sutton as Vice President by Jason Bowen and was seconded by Kelly Haywood, motion carries.

**3. Election of New Governing Clerk-** A motion was made to elect Kelly Haywood as Clerk by Jason Bowen and was seconded by Diana Kemp-Azevedo, motion carries.

**4. Board Meeting Calendar-** A motion was made to approve the Board Meeting Calendar, moving board meetings to the second Thursday of each month, by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.

**5. Appoint Board Members to Committees:**

A motion was made to approve the Board Committees as follows, Ag Advisory- Jason Bowen, Board Policy- Dissolve, School Safety- Diana Kemp-Azevedo, SELPA- Kelly Haywood, Technology- Tony Roa, and Sites Reservoir- Mark Sutton and Jason Bowen by Kelly Haywood and was seconded by Mark Sutton, motion carries.

**6. REPORTS**

**A. School Reports**

**Maxwell Unified School District**

1) Business Manager – Danielle Wilson deferred

2) Elementary/Middle School Principal- Staci deWit reported on November 19th Mr. West from Colusa County Office of Education awarded Bonnie Piper, Claudia Rolon, and Joana Roa as Employees of the Trimester. November Panthers of the Month were Maxwell Waite, Robby Charter, Jess LaGrande, Grecia Alvarez, and Lilian Neal. Last Wednesday was the fifth through eighth and high school Christmas Concert. It was very enjoyable and we are looking forward to the K-4 Christmas Program on Thursday, December 16th at 7:00 p.m. I would like to wish you all happy holidays and a fabulous New Year.

3) Superintendent/Principal- Summer Shadley reported the band did a great job at the Christmas Program. We are having our staff Christmas party on Wednesday from 4:00 p.m. to 6:00 p.m. at the Maxwell Inn. Mrs. Shadley thanked Kyle Cabral for his hard work on the basketball tournament. It is finals week and minimum days at the high school. We received a bid for the AC unit, it came in higher than we anticipated. We are working on a grant for the swimming pool.

4) Maintenance/Facilities/Transportation- Jeff Hoskins reported the doors have been hung on the CTE lab. A new fountain/bottle filler has been installed in the high school gym, we are installing one at the elementary Multi-Purpose Room. We will be fully staffed again on January 3, 2022. Transportation is going well. We are looking for new vans to purchase.

5) High School ASB Representative- Christian Cano reported that ASB hasn’t had a meeting in a while. FFA is collecting items for the giving tree, and went to National Convention. FBLA helped serve at the Family Water Alliance dinner and received a donation for their hard work. FBLA put on a dance that had a good turn out and is planning Snowball at the Maxwell Inn in January.

**B. Other Reports**

1) Governing Board- None

2) Bus Barn- Summer Shadley led discussion on the bus barn.

3) Solar Project- Summer Shadley led discussion on the solar project. It was requested that North State Solar be invited to the January board meeting.

**7. CONSENT AGENDA (Action Item)**

*All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.*

1. **Accounts Payable for the Month of November-** (*Accounts payable batches are available in the district office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.)*
2. **Minutes:** MUSD Regular Minutes November 10, 2021
3. **Overnight Trip(s):** 1/7/22-1/8/22 Made for Excellence and Advanced Leadership Academy FFA Convention, Sacramento, CA, 3/26/22-3/29/22 State FFA Convention Sacramento, CA

A motion was made to approve the consent agenda by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.

**8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**

1. 2021-2022 First Interim Report (HO)

A motion was made to approve the 2021-2022 First Interim Report by Kelly Haywood and was seconded by Mark Sutton, motion carries.

1. 2022-2023 Master Calendar (Exhibit)

A motion was made to approve the 2022-2023 Master Calendar by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.

1. Educator Effectiveness Block Grant Plan 2021 (Exhibit)

A motion was made to approve the Educator Effectiveness Block Grant by Kelly Haywood and was seconded by Mark Sutton, motion carries.

1. AB 841 Grant- California Schools Healthy Air, Plumbing, and Efficiency Program (CalSHAPE) (Exhibit)

A motion was made to approve the AB 841 Grant by Kelly Haywood and was seconded by Mark Sutton, motion carries.

1. BP 5141.21 Administering Medication and Monitoring Health Conditions (Exhibit)

A motion was made to approve BP 5141.21 Administering Medication and Monitoring Health Conditions by Kelly Haywood and was seconded by Diana Kemp-Azevedo, motion carries.

1. AR 5141.21 Administering Medication and Monitoring Health Conditions (Exhibit)

A motion was made to approve AR 5141.21 Administering Medication and Monitoring Health Conditions by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

**9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING-**

* **Williams UCP October-December**
* **School SARC Reports**
* **Policy Quarterly Updates 12.17**
* **Procedures for Establishing Memorial Activities and Dedications**
* **North State Solar Representative**
* **Audit Report**

**10. BOARD OF TRUSTEES REQUEST FOR INFORMATION**

**None**

**11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA**

**None**

**12. CONVENE TO CLOSED SESSION Start Time: 5:53 p.m.**

1. Public Employment Gov’t Code 54957

|  |  |  |
| --- | --- | --- |
| **Certification** | **Position** | **Status** |
| Classified | Soccer Coach | New Hire |
| Classified | Track Coach | Resignation |

1. Negotiations California School Employee Association (CSEA) Gov’t Code 54957.6
2. Employee Discipline/Dismissal/Removal Gov’t Code 54957
3. Conference with Legal Counsel- Existing Litigation California School Employees Association v. Maxwell Unified School District, ET AL Gov’t Code 54956.9(d)(1)

**13. RECONVENE TO OPEN SESSION End Time: 7:02 p.m.**

**14. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND OF THE ROLL CALL ON THE ACTIONS**

1. The board approved the Public Employment:

|  |  |  |
| --- | --- | --- |
| **Certification** | **Position** | **Status** |
| Classified | Soccer Coach | New Hire |
| Classified | Track Coach | Resignation |

1. No action
2. No action
3. The Maxwell Unified School Board voted by roll call vote to reject the claim presented by California School Employees Association seeking retroactive payment of wages or compensatory time off for employees related to June 18, 2021, in its entirety.

Azevedo-Aye Bowen-Aye Haywood-Aye Roa-Aye Sutton- Aye

**15.** **ADJOURNMENT**

The meeting was adjourned at 7:04 p.m.