

**MAXWELL UNIFIED SCHOOL DISTRICT**  
**515 Oak Street, P.O. Box 788**  
**Maxwell, CA 95955**  
**(530) 438-2291**

**Regular Meeting**  
**April 8, 2020**  
**9:00 a.m.**

**MINUTES**

- 1. CALL TO ORDER 9:00 a.m.**  
**ROLL CALL**  
**Board Present: (4) Diana Kemp-Azevedo, Kelly Haywood, Cristy Edwards, and Tom Charter**  
**Board Absent: (1) Jason Bowen**
  
- 2. PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was led by Cristy Edwards.
  
- 3. APPROVAL OF AGENDA (Action Item)**  
A motion was made to approve the agenda by Kelly Haywood and was seconded by Cristy Edwards; motion carries.
  
- 4. APPROVAL OF MINUTES – (Action Item)**  
A motion was made to approve the minutes from the Special Board Meeting March 6, 2020, Regular Board Meeting March 11, 2020, and Special Board Meeting March 17, 2020 by Kelly Haywood and was seconded by Cristy Edwards; motion carries.
  
- 5. PUBLIC DISCUSSION**  
None
  
- 6. REPORTS**  
**A. School Reports**  
**Maxwell Unified School District**
  - 1) ASB Representative- Absent
  - 2) Business Manager- Danielle Wilson reported that she is working on REAP filing, and P-2 filing. The original purchase order cutoff date was April 10<sup>th</sup>, but that has been extended to April 30<sup>th</sup>.
  - 3) Elementary/Middle School Principal- Staci deWit reported that the elementary and middle school teachers are adjusting to distance learning and provided at handout of what each teacher is doing regarding distance learning.
  - 4) Superintendent/Principal- Zach Thurman reported the high school is mostly utilizing google classroom for distance learning. He has heard from students that they are concerned about due dates and extra work being assigned. Mickele Schmitt has been very successful with an online video platform that she shared with the rest of the staff. The marque is ready but cannot be shipped as it is not deemed an essential shipping item. We are still working with insurance on the bus situation.

Jason Bowen arrived at 9:08 a.m.

**B. Other Reports**

- 1) Governing Board- None

**7. CONSENT AGENDA (Action Item)**

*All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.*

**A. Accounts Payable for the Month of March-** *(Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.)*

**B. New Hire(s):** Ashely Krug, Varsity Volleyball Coach

**C. Williams Uniform Complaint Procedure Quarterly Report: January 2020- March 2020**

A motion was made to approve the consent agenda by Kelly Haywood and was seconded by Jason Bowen; motion carries.

**8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**

**A. Update School Closure**

A motion was made to follow the recommendation of the state superintendent to transition on distance learning until the end of the school year, with the option to reopen campuses if the situation with COVID-19 changes by Cristy Edwards and was seconded by Diana Kemp-Azevedo; motion carries.

(Charter- Aye, Bowen- Aye, Haywood-Abstain, Edwards- Aye, and Kemp-Azevedo- Aye)

**B. Rodeo Update**

A motion was made to approve a Maxwell High School Rodeo Play Day, in lieu, of Maxwell High School Rodeo, on the tentative date of July 18, 2020 by Jason Bowen and was seconded by Cristy Edwards; motion carries.

**C. LCAP Update**

Zach Thurman led discussion on the LCAP.

**D. Second Semester Grading**

Zach Thurman led discussion on second semester grading. We will revisit at the May board meeting.

**9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING**

- **Graduation Alternative**
- **Second Semester Grading**
- **Update on State Recommendation of COVID-19**
- **Update on End of Year Activities**
- **Update on Solar Project**

**10. BOARD OF TRUSTEES REQUEST FOR INFORMATION**

**11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA**

**12. CONVENE TO CLOSED SESSION** **Start Time: 10:15 a.m.**

A. Certain Personnel Matters Gov't Code 54957

**13. RECONVENE TO OPEN SESSION** **End Time: 10:58 a.m.**

**14. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND THE ROLL CALL ON THE ACTIONS**

No Action

**15. ADJOURNMENT**

The meeting was adjourned at 10:58 a.m. by President Diana Kemp-Azevedo.